Meeting Agenda – Novo FM Project

**Location:** Skype meeting

**Date:** 07.03.2016

**Time:** 11:00-12:00

## Meeting called by: Badis Madani

## Agenda Items

* Documents BRR and SRR (CONOPS).
* Gantt chart

## Points to be discussed

* Review of BRR document:
  + The current HVAC systems.
  + The advantages and drawbacks of the current HVAC system
  + What to improve and how to improve?
* Review of SRR document and discuss the Conops and finished parts.
* Discuss Gantt and Pert charts.
* The next meeting with Prof. Aurilla at school.
* Further question the team members might have.